

HEALTH OVERVIEW AND SCRUTINY COMMITTEE

Work Programme from July 2011

Please note that the work programme is a 'live' document and subject to change at short notice.

The information in this work programme is subject to approval at the Committee meeting scheduled for 31 May 2011.

The order in which items are listed at this stage may not reflect the order they subsequently appear on the agenda / are dealt with at the scrutiny meeting.

All Meetings start at 7pm in the Civic Offices, Shute End, Wokingham, unless otherwise stated.

HEALTH OVERVIEW AND SCRUTINY WORK PROGRAMME

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
2 August 2011 Agenda deadline: Close of play Thursday 21 July 2011	Community Care Connect (Optalis)	Information about new traded enterprise for Adult Social Care services.	Information on current situation and planned work	Mike Wooldridge/ Mike Walsh
	Adult Safeguarding	General update and review of the Annual Report.	Progress Update	Linda MacEachen
	LINK Update	Standing Item	Update on progress	LINK Steering Group
	Work Programme	Standing Item	Consider items for future consideration	Democratic Services
	Health Consultations	Standing Item	To consider current consultations and results of past consultations	Democratic Services/ Rachel Masters
	Care Quality Commission	To provide the update on the work of the Care Quality Commission. Sue Sheath confirmed attending – 20 June	Deferred from the last meeting	Democratic Services/ Sue Sheath
	Age UK Woodley	A report on the services provided by Age UK Woodley to be received at the next meeting – spoke to Ann Parr on 21 June made formal invitation and requested information regarding visit – 11.30am (before lunch or between 1.30-2.00pm) visit could last up to an hour – Ann Parr 0118 969 1471	A follow up visit to be arranged	Democratic Services

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
28 September 2011 Agenda deadline: Close of play Friday 16 Sept 2011	Infection Control/ Cleaning Contracts Report	To inform the Committee about current processes and practices on both the commissioning side and practical side following concerns raised by a Member of the Committee.	To receive information following concern raised by Member of Committee and to decide if further review is required.	Nicola Wesson, RBH
	Berkshire Healthcare Foundation Trust	Update on current and planned developments within the Trust and changes in Community Services	Update on NHS Trust	Alex Gild, BHFT
	NHS Berkshire West Performance and Finance Update/ financial management at GP level	To inform the Committee of the current position and explain any issues/future pressures, as well as highlighting any areas of concern that the Committee may need to consider further. To include information on budget performance at practice level and future plans for GP Commissioning Consortia budget management.	To keep the Committee informed	Bev Searle/ Nigel Foster/ Dr Madgwick or Dr Perry
	Update on progress to date with the GP Consortia	To update the Committee on progress in this area in a more general sense. Linked to above item.	To inform the Committee.	Dr Madgwick or Dr Perry, contact via Bev Searle or Nigel Foster, PCT
	Update on Public Health	At March 2011 meeting, the Committee requested an update about Public in 6-9 months time, due between Sept and Dec 2011.	To update the Committee on progress.	Janet Maxwell, Director of Public Health, PCT
	LINK Update	Standing Item	Update on progress	LINK Steering Group

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
	Work Programme	Standing Item	Consider items for future consideration	Democratic Services
	Development of HOSC	To discuss the development of HOSC as well as the Work Programme		
	Health Consultations	Standing Item	To consider current consultations and results of past consultations	Democratic Services/Rachel Masters

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
29 November 2011	Patient Advice Liaison Service (PALS) Annual Report 2010/11	Annual Report on the Services provided for monitoring by the Committee.	To monitor the work being carried out and pick up any areas of concern.	Jo Cozens, NHS Berkshire West
Agenda deadline: Close of play Thursday 17 Nov 2011	LINK Update	Standing Item	Update on progress	LINK Steering Group
	Work Programme	Standing Item	Consider items for future consideration	Democratic Services
	South Central Ambulance Service NHS Trust	The new Ambulance Quality Indicators (from April 1st) Although the A8 and A19 response times remain in place (although renamed) the B19 indicator has gone and we now have a set of outcome measures, eleven in total. Tel - 01869 365039/07920027762	To Update the HOSC	Duncan Burke, PA - Rachel Aindow - 01869 365036

Health Consultations	Standing Item	To consider current consultations and results of past consultations	Democratic Services/Rachel Masters
Royal Berkshire Hospital	Chief Executive invited – confirmed attendance by letter on 23.06.11	As a follow up to his last visit	Democratic Services

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
25 January 2012 Agenda deadline: Close of play Friday 13 Jan 2011	Community Care Connect - Optalis	Information about new traded enterprise for Adult Social Care services.	Information on current situation and planned work	Mike Wooldridge
	CQC Update	To update the Committee on progress being made.	6 monthly update requested by Committee	Sue Sheath
	NHS Berkshire West Annual Performance and Finance Update	To inform the Committee of the current position and explain any issues/future pressures, as well as highlighting any areas of concern that the Committee may need to consider further.	To keep the Committee informed	Bev Searle
	LINK Update and LINK Steering Group Presentation	LINK update and Annual Presentation by the LINK Steering Group to report on the work they have been doing and future plans.	Update on progress	LINK Steering Group
	Work Programme	Standing Item	Consider items for future consideration	Democratic Services
	Health Consultations	Standing Item	To consider current consultations and results of past consultations	Democratic Services/Rachel Masters

CAMHS	<p>This review will focus on the transition of patients from CAMHS to adult social services.</p> <p>The review will be conducted in two parts, with the first part taking the form as a visit to the Berkshire Healthcare Trust in December to discuss this transition, with a focus on eating disorders.</p>		Democratic Services
Review RBH Maternity Unit Closures in 2011	Following the visit by Committee Members in March 2011 which revealed the number of times the Unit had been forced to close during 2010, the Committee agreed to review the situation six months on.	Follow up of visit in March 2011.	Keith Eales /Nicola Wesson, RBH
Public Health	To provide an update in relation to Public Health and the progress and developments of the Shadow Health and Wellbeing Boards.	Janet Maxwell be invited back to the Committee in January 2012	Janet Maxwell

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
28 March 2012 Agenda deadline: Close of play Friday 16 March 2011	Review of RBH Maternity Unit One Year on	Following the visit by Committee Members in March 2011 which revealed a number of items the Committee wanted to review again, it was agreed they would look at these again in one year's time. These were – the move towards two 12 hour shifts on the Unit (if they had been agreed) and whether there had been any detrimental safety impacts on patients, the fact that one to one care was only achieved 97% of the time for mothers in established labour to see if this had improved, and to assess the new Early Labour Triage Telephone Service to see if it had led to any mothers giving birth prior to admission following advice to stay at home.	Follow up of visit in March 2011.	Keith Eales / Nicola Wesson, RBH
	Joint Strategic Needs Assessment Summary Report	To receive the Annual Report findings.	Information provided each year on findings of the report.	Janet Maxwell, Director of Public Health, PCT
	LINK Update	Standing Item	Update on progress	LINK Steering Group
	Work Programme	Standing Item	Consider items for future consideration	Democratic Services
	Health Consultations	Standing Item	To consider current consultations and results of past consultations	Democratic Services/Rachel Masters

Items not scheduled but due to be considered during the 2011/12 Municipal Year:

- Quality Accounts of relevant NHS Trusts;
- Information about the Health and Wellbeing Board and other relevant changes emerging from new policies of the Coalition Government and Health White Papers;
- Healthwatch: briefing on the new body, its role and preparations for establishing locally;
- Community Care Connect: information about the new traded enterprise for Adult Social Care Services;
- Berkshire Healthcare Foundation Trust: changes in Community Services;
- Mental Health: Next Generation Care and 'No Health without Mental Health' Strategy;
- Consideration and response to any relevant consultations as they emerge.
- Changes to the Public Health system - Professor John Newton, Regional Director Public Health, NHS South Central.

Member Visits

Suggested Place of Visit	Reason for Suggestion	Time of year proposed	Date Agreed for Visit	Lead Member (to report back to HOSC)
Age Concern Woodley	Review of Care for the Elderly/End of Life Care	September 2011	23 September from 2.00pm	
TBC	Eating Disorder treatment	January 2012		
Maternity Unit Visit at Royal Berkshire Hospital	Maternity Unit visit carried out in March 2011 by Members of the Committee following a number of concerns. Presentation received, would like to return to follow up a number of points and have a tour of the ward if possible.	March 2012		
Royal Berkshire Hospital	Infection control/cleaning contracts concern raised by a Member of the Committee, following information by PCT/RBH at 28 Sept 2011 meeting, a visit to investigate further may be appropriate.	After 28 Sept 2011 meeting.		

HEALTH OVERVIEW AND SCRUTINY COMMITTEE
TRACKING NOTE 2011/12

APPENDIX 1

ITEM NO.	ITEM/SUBJECT	OFFICER RESPONSIBLE	DATE OF MEETING	DUE DATE	COMMENTS
1.	<p>MINUTE NO. 77 - MEMBER REPORT ON VISIT TO THE MATERNITY UNIT AT THE ROYAL BERKSHIRE HOSPITAL</p> <ul style="list-style-type: none"> • If the two 12 hour shifts within the Maternity Unit was agreed, the Committee would review the new shift working, one year on. Item to be added to the Committee work programme; • the Committee review the number of times the Maternity Unit had needed to close again in six months time. Item to be added to the Committee work programme; • one to one care for mothers in established labour - the Committee to review the matter again in one year's time. Item to be added to the Committee work programme; • Committee establish whether the Maternity Unit's new Early Labour Triage Telephone Service has led to any mothers giving birth prior to admission to the Unit as the service had only recently been introduced and it was only moving to 24 hour access in a few months time, the Committee would review the situation in one year's time. Item to be added to the Committee's work programme; • Members of the Committee receive a short tour of the Maternity Wards during their next visit to the Maternity Unit. Democratic Services discuss the matter with the Maternity Unit and if possible arrange a date for the visit; • the Committee request that the Royal Berkshire Hospital review arrangements for women who give birth to known stillborn babies to allow full separation 	<p>ELLA HUTCHINGS/ CHARLES YANKIAH</p>	<p>23.03.11</p>	<p>Mar 2012</p> <p>Sep 2011</p> <p>Mar 2012</p> <p>Mar 2012</p> <p>To be confirmed</p>	

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	<p>from the normal labour ward and to give grieving patients the privacy they require; and</p> <ul style="list-style-type: none"> a copy of the Members report be sent to the Royal Berkshire Hospital Maternity Unit, with the Committee's thanks to the Unit's staff for their kind assistance during an informative and interesting visit. 				
2.	<p>MINUTE NO. 12 – LINK ANNUAL REPORT</p> <ul style="list-style-type: none"> A copy of the Community Engagement Survey 2010 be made available and circulated to the Committee A financial assessment of the Wokingham LINK be submitted to the next meeting of the HOSC Parents Experience of CAMHS – steering group waiting to be invited to be involved in review 	<p>TONY LLOYD CHRISTINE HOLLAND</p>	31.05.11	02.08.11 28.09.11	
3.	<p>MINUTE NO. 15 – ROYAL BERKSHIRE HOSPITAL CLINIC WAITING TIMES</p> <ul style="list-style-type: none"> The National Outpatient Survey Action Plan (NOSAP) be submitted to the Committee within 4/5 months The Steering Committee be invited to attend HOSC when the NOSAP is being presented 	<p>LISA GLYNN/ NICOLA WESSA</p>	31.05.11	JAN 2012	
4.	<p>MINUTE NO. 22 – ADULT SAFEGUARDING</p> <ul style="list-style-type: none"> the Chairman to assist in writing a letter on behalf of the Committee to the Chief Constable West Berkshire expressing concerns regarding the risk of losing the Specialist Adults Co-ordinator who has been a great support to the team in terms of specialist knowledge; 	Linda MacEachen	02.08.11	ASAP	

ITEM NO.	ITEM/SUBJECT	OFFICER RESPONSIBLE	DATE OF MEETING	DUE DATE	COMMENTS
	<ul style="list-style-type: none"> • a report be submitted to the Committee at the November meeting regarding detailed information in relation to the number of referral's, the outcomes and comparable data; and • an update be submitted to the Committee within 6 months time providing additional information regarding the following <ul style="list-style-type: none"> – ○ The alleged perpetrators – details about the paid staff cases including any disciplinary action and impending cases and outcomes; ○ Communication ○ Framework-i ○ Staff Training 			NOV 2011 MAR 2012	
5.	MINUTE NO. 23 - CARE QUALITY COMMISSION <ul style="list-style-type: none"> • Sue Sheath provide information to be circulated to the Committee regarding the decision to delay the consultation in relation to the GP registration; and • an update on the CQC be submitted for the November 2011 meeting. 	SUE SHEATH	02.08.11	ASAP JAN 2012	
6.	MINUTE NO. 37 – PUBLIC HEALTH Janet Maxwell be invited back to the Committee in January 2012 to provide an update in relation to Public Health and the progress and developments of the Shadow Health and Wellbeing Boards.	CHARLES YANKIAH	28.09.11	JAN 2012	

ITEM NO.	ITEM/SUBJECT	OFFICER RESPONSIBLE	DATE OF MEETING	DUE DATE	COMMENTS
7.	HEALTH CONSULTATIONS	CHARLES YANKIAH			
	a) Consultation on Proposed changes to regulations for Care Quality Commission Registration – Closing date: 7 October 2011 (Launched 18 July 2011)	ALL MEMBERS	18.07.11	07.10.11	
	b) Consulting on Preventing Suicide in England – Closing date: 11 October 2011 (Launched 19 July 2011)	ALL MEMBERS	19.07.11	11.10.11	
	c) NHS Pension Scheme – Closing date: 21 October 2011 (Launched 28 July 2011)	ALL MEMBERS	28.07.11	21.10.11	
	d) Fundamental Review of Data Returns – Closing date: 22 November 2011 (Launched 30 August 2011)	ALL MEMBERS	28.09.11	22.11.11	
	e) Consultation on Allocation Options for Distribution of Additional Funding to LA – Closing date: 24 October 2011 (Launched date: 27 July 2011)	ALL MEMBERS	28.09.11	24.10.11	
	f) Developing Safe and Sustainable Acute Services in South Central – Closing date: 30 September 2011 (Launch date: 23 August 2011)	ALL MEMBERS	28.09.11	30.09.11	
	g) Joint Strategic Needs Assessment – Closing date: 11 October 2011 (Launch date: 13 September 2011)	ALL MEMBERS	28.09.11	11.10.11	
8.	TRAINING				